



**DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS 75TH AIR BASE WING (AFMC)  
HILL AIR FORCE BASE UTAH**

7 January 2022

MEMORANDUM FOR ALL PERSONS ON HILL AFB AND GSUs

FROM: Installation Commander

SUBJECT: Revision #6 to COVID-19 Mitigation Measures (HPCON Charlie)

References: (a) Deputy Secretary of Defense Memorandum, Updated Mask Guidelines for all DoD Installations and Other Facilities, dated 28 July 2021  
(b) 75 ABW/CC Declaration of Public Health Emergency, 13 December 2021  
(c) Updated Coronavirus Disease 2019 Guidance Related to Travel and Meetings, 24 September 2021  
(d) Tools to Mitigate the Threat of Omicron Variant of Coronaviurs Disease 2019 in Department of Defense, 30 December 2021  
(e) Installation Commander Memorandum, COVID-19 Mitigation Measures and Casual Social Gathering Directive, 2 September 2021

1. This memorandum is issued pursuant to References (a), (b), (c), and (d) relating to mitigation strategies to prevent the spread of COVID-19 illness. References (a), (b), (c), and (d) incorporates updated guidance for fully vaccinated personnel. This memorandum rescinds and replaces Reference (e).

2. With the COVID-19 Omicron variant sweeping across the world, this week marked the two highest daily positive case counts in Utah since the onset of the global pandemic Reference (d). Thursday's tally in Utah of over 8,900 new cases shattered Wednesday's record by over 1,600 and nearly doubles the previous record case count set on 30 December 2021. In September, we made changes to the base's mitigation measures to account for the Delta variant and now we need to take some additional steps. Overall you'll see relatively few changes to the September guidance below. Just like the last update, the above References remain in effect and these directives require all DoD personnel, dependents, contractors, retirees and guests on the installation to continue following them in addition to those specifically outlined below. In cases where the DoD/MilDep and CDC guidance conflict, the DoD/MilDep guidance will take precedence.

3. **ALL INDIVIDUALS** regardless of vaccination status must continue to follow applicable CDC and DoD mask guidance as outlined in References (a) and (d). Specifically, IAW Reference (b), in areas of substantial or high community transmission such as Hill AFB and GSUs; DoD requires all Service members, Federal employees, onsite contractor employees, dependents, and visitors, regardless of vaccination status, to wear a mask in an indoor setting in installations and other facilities owned, leased or otherwise controlled by DoD. Additionally, physical distancing must be incorporated as an additional mitigation measure for all non-vaccinated individuals.

a. **MASK REQUIREMENTS:** Masks must fit snug to the face to cover both the nose and mouth and conform to all current guidance from the CDC and the Occupational Safety and Health Administration (OSHA).

b. **MASK WEAR:** On the installation, individuals on Hill AFB and its GSUs will continuously wear a mask indoors, including in a vehicle except:

- (1) When an individual is alone in an office with floor-to-ceiling walls with a closed door
- (2) For brief periods of time when eating and drinking while also maintaining social distancing in accordance with CDC guidelines
- (3) Briefly, when member must lower their mask for identification or security purposes
- (4) When underlying health conditions prohibit the wear of a face covering exist and the individual can present medical documentation from a health care provider outlining such a condition and the restrictions the condition places on wear of a face covering
- (5) When mask use substantively interferes with the proper wear and use of personal protective equipment necessary for accomplishing one's military duties only while accomplishing those duties
- (6) When personnel are in primary aircrew positions during critical phases of flight or emergencies; or when using flight crew oxygen equipment
- (7) When clear or unrestricted visualization of verbal communication are essential to safe and effective operations, as approved by commanders and directors.
- (8) When traveling alone in a vehicle or sharing the vehicle only with members of one's household
- (9) When eating:
  - (a) Dining Facilities and MWR: All installation and GSU dining facilities and food trucks will remain open for business however, will be take-out services only.
  - (b) Break rooms and workspace: Individuals may eat in either break rooms or in their workspace as long as they eat: by themselves, with members of their same household (dorm suite mates are considered members of the same household), or at least 6 feet away from individuals from a different household.

c. **MEETINGS AND GATHERINGS:** IAW Reference (c) any in-person meetings, events, and conferences referred collectively herein as "meetings" with more than 50 participants, the meeting organizer will need to obtain advance approval from the DoD or OSD Component head to hold the meeting. Public Health will also provide a facility capacity based on the space being used. However, all meetings or gatherings of more than the facility capacity or 50 participants identified by Public Health will require an Exception to Policy (ETP) endorsed by MDG Public Health and approved by a wing commander or equivalent in the chain of command. ETPs for meetings/gatherings over the 50 participant limit cannot be delegated any lower than the Under Secretary of Defense.

d. **FITNESS CENTERS:** Will remain open to **Active Duty/Reserve Military and DoD Civilians** only provided all patrons wear masks IAW this policy and posted regulations and procedures. Patrons violating these rules will receive one chance to comply before the staff will direct them to leave for non-compliance. Patrons violating this rule will lose fitness center privileges for 30 days. **As such, Fitness Assessments are suspended until further notice. EXCEPTION:** Unit Commanders may authorize members to complete a fitness assessment for reasons such as, Permanent Change of Station (PCS), special duty applications, or any other reasons that are deemed to be mission essential.

e. **SPORTS AND FITNESS-RELATED ACTIVITIES (INCLUDING UNIT PT):** Sports and fitness activities will remain prohibited until further notice.

f. **CHAPEL:** Formal chapel services can continue as long as they comply with the 75 MDG Public Health-approved health and safety plan. Informal religious services including, but not limited to bible study, fall under meetings and gatherings.

g. **HILL AEROSPACE MUSEUM:** Hill Aerospace Museum designated as a place of business, it will remain open contingent on the staff and Foundation members continuing to implement all COVID-19 mitigation measures.

h. **TRUSTED TRAVELER PROGRAM:** Program is rescinded, 100% ID checks at all gates.

4. All current and upcoming installation wide functions/MWR events suspended until further notice.

5. The directives outlined above will remain in effect until rescinded. Direct any questions to 75 ABW Public Affairs by e-mailing 75ABW.PA@us.af.mil.



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Commander